

Guidelines For The Inverell Shire Council Local Heritage Assistance Fund For 2005-2006

Background

A Local Heritage Fund has been established by Inverell Shire Council with the aid of a grant from the Heritage Branch of the Department of Urban Affairs and Planning.

There is a total of \$15,000 in the fund made up of a Government Grant of \$7,500 and \$7,500 from the Council.

Aim Of The Fund

The aim of the project is to encourage as much positive work on heritage items in the areas as possible. This program will provide kick-start funding to encourage the joint funding of a number of projects. In the process it is hoped that this will engender greater interest and concern for conservation for all other heritage items within the Council's area.

Invitation To Apply

Owners of heritage buildings in the local government area of Inverell are invited to apply for assistance under the Program. In the first years of the program, premises which are listed in Council's Local Environmental Plan and which are located in the Inverell Central Business District, are being targeted. It is essential that you prepare the best application possible because of the limited funds, and these guidelines have been prepared to assist you.

Eligible Projects

Projects which involve the repair, maintenance or reinstatement of missing items on heritage buildings in the nominated area. These include fences, verandahs, roof cladding and decorative detail. Projects may include a wide variety of items from repainting through to major restoration or reconstruction.

The program does not cover routine maintenance, the purchase of a building, the relocation of a building, new additions or extensions or unsympathetic work.

Assistance will not be given where funding is reasonably available from another source, where substantial government assistance has been previously provided, or where the applicant has yet to complete other assisted projects.

Assessment Criteria

The following matters will be taken into account by the Council in assessing the priority of your application. Please note that it is not necessary for your project to meet all of these criteria.

- the applicant's ability to demonstrate technical and financial responsibility with regard to the project, and demonstrated ability to complete the project within six (6) months;.

- the degree to which the applicant is financially contributing to the project.
- projects which clearly complement broader conservation objectives, e.g. projects which implement key findings of heritage studies or projects in designated heritage main street or conservation areas;
- projects which encourage the conservation of other heritage items;
- projects of demonstrated heritage value to the community; commonly the item concerned will appear on many heritage lists: e.g. the restoration of an important local heritage house;
- projects which are highly visible to the public, e.g. the replacement of a verandah to a building in a main street location;
- projects which have a high public accessibility, e.g. a local museum, church or a private home which is open to the public several times a year;
- projects which are in an area which has received little or no funding;
- projects involving aspects of heritage which have received little or no funding e.g. historic gardens;
- projects subject to conservation controls where the owner is able to show hardship arising from conservation work required to the item; and
- urgent projects to avert a threat to a heritage item.

Level Of Funding Available

It is proposed that the maximum level of funding per project will be limited to \$1,000.00. Greater funding may be made if the circumstances warrant it. You will be required to provide at least matching finance for the projects. There will clearly be cases where you may yourself wish to contribute more to the project.

Timing Of Projects

From approval you will have six (6) months to complete your project.

What You Need To Do

Firstly contact the heritage advisor

It is suggested that you set down the work you propose to do and then contact the Heritage Advisor to discuss the eligibility and other details of your project. This service is provided free of charge. The Advisor will be able to assist you in making an application. If the project is too large, the advisor may suggest you get the services of a conservation architect for the project.

Initial contact should be made with Council's Director of Planning and Development, David Pryor, who can then arrange appointments with Council's Heritage Advisor if necessary.

Background research

It will definitely assist your case if you can properly demonstrate why the work you propose is appropriate from a heritage point of view

To do this you may need to do some research e.g. the Council or the library may have information on the building, or you may be able to obtain photographs. The Heritage Advisor may also have some suggestions to follow up.

Work to be carried out

You then need to decide in detail what work you want to carry out. This should be put down in a clear item by item job schedule.

Quotes

Next, as with any work, you need to get quotes and it is suggested that you get at least two for the work. Put these costs alongside the schedule of work you have prepared.

Plans and Sketches

Depending on the size of the job, you may need these to attach to your application for funding.

Photographs

Take a photograph of the setting of the building, each evaluation and close-ups of any particular job to be done. Keep the negatives and a set of photographs for your final report.

Fill in the Application Form

Fill in the attached simple form, keep a copy for your records, staple on the attachments and take it immediately to the Council.